

CPS-AAPT Executive Committee Meeting
April 13, 2002
Juniata College, Huntingdon, PA

The meeting was convened at 12 noon over lunch. Present at the meeting were:

James Borgart, John Dooley, Jane Flood, Sardari Khanna, Dave McCachren, David Richards, Robert Reed, David Schoepf, and Maxine Willis.

As David Schoepf was attending this meeting as substitute for the newly elected secretary, Sally Koutsoliotas, it was decided that he should record the minutes for this meeting.

The meeting began with a discussion of a few financial matters. Sardari Khanna, Treasurer, reported that the CD currently owned by the organization was due to roll over on May 1st with a current value of \$1,279.39. It was decided to let the CD roll over and also transfer enough funds from the checking account to increase the value of the CD to \$2,500. The Treasurer also reported the current balance of the checking account as \$2,014.81, which does not include the proceeds of the meeting that just concluded. It was also decided that signature authority for checks written from this account will include both the Treasurer and the President of the Section.

John Dooley requested help in locating resources for attracting potential speakers for the next spring meeting at Millersville University. Members of the committee suggested contacting the AIP for a list of possible speakers and also contacting the organization that maintains the Harlow Shapley lectures. It was also suggested that Penn State could be contacted for a list of possible faculty members who would be interested in presenting a lecture at our meeting.

Maxine Willis welcomed David Richards to the committee as the 2-year College Representative and said that his participation was greatly appreciated and hoped that we could get more 2-year colleges involved in the organization.

Dates for the fall Executive Committee meeting were discussed. The fall meeting will be held at Bucknell University and will include a full day PTRAs workshop on Friday and a Executive Committee meeting on the following Saturday morning. After conferring with Dave McCachren and Maxine Willis about optimal dates, the following dates (in order of preference) were established: November 1st & 2nd, October 25th & 26th, or November 15th & 16th. David Schoepf will check these dates with the Bucknell calendar for any conflicts and will get back to the Committee with a final date. First notices for the PTRAs workshop should go out by late August with the mailing to include 2-year colleges as well as the usual high school list.

Sardari Khanna distributed a mailing list for the section that he said was a composite of lists given to him by David Schoepf and Robert Reed. There followed a discussion concerning the accuracy of the list and about making a more specific high school mailing list. Jane Flood volunteered to examine the current list and check it for accuracy and then report in the fall. It was also decided that a more accurate high school list should be maintained separately from the CPS-AAPT membership list. A new high school list will have to be created in time for the mailing of the PTRAs workshop announcement in late August.

The meeting was adjourned at approximately 1:30 pm.

Respectfully submitted,
David Schoepf
Secretary pro tem